



THE WASHINGTON WORKSHOPS FOUNDATION IS PROUD TO PRESENT THE
2009 CONGRESSIONAL SEMINAR
JUNE 20-26, 2009, WASHINGTON, D.C. · TERMS AND CONDITIONS

TERMS AND CONDITIONS ELIGIBILITY • Participants must be between the ages of 15 and 18 or have just completed his or her sophomore, junior or senior year of high school during the time of the program. Exceptions will only be made under extraordinary circumstances.

TUITION AND BASES OF RATE • All participants must agree to and follow established terms of the program costs and payments deadlines including enrollment deadline, deposits, installments and final payments. All prices are based upon double occupancy and prices are quoted in U.S. dollars. The full tuition is \$1325. Any price reduction from early enrollment, alumni discount or group discount will be reflected on future billings after enrollment.

INCLUDED IN PROGRAM COSTS • Accommodations - Lodging standards are based upon double occupancy in the Marymount University Dormitory. Single rooms will not be allowed for students. • Meals - 2 or 3 meals will be provided each full day of the program. Meals are selected based upon location, affordability and quality. • Transportation - All transportation will be provided during the program in and around Washington, D.C. with chartered motor coaches and professional drivers. Airport transfers on arrival and departure day to and from Washington Dulles International Airport and Washington Reagan National Airport will be included for students arriving and departing within a scheduled time window. We will assist those participants arriving by other methods of transportation such as car, train or bus. • Gratuities and Taxes - All taxes and fees levied by local governments, site visits and hotels are included in the seminar tuition. All gratuities for transportation and guide services (local step-on guides and city guides) are also included in the seminar tuition. • Site Visits and Entrance Fees - All entrance fees for scheduled cultural visits, museums, site visits, events, lectures, etc., when noted on itinerary are included. • Program and Academic Materials - All printed and electronic content distributed prior to and during the program, including enrollment Confirmation Packet and Seminar Guide.

NOT INCLUDED • Phone calls, incidentals and souvenirs. • All services, fees, items and meals beyond the services offered in the printed itinerary will be the financial responsibility of the participant. Lunch on each day of the program is not included. • U.S. Domestic Transportation - All transportation from and to participant's home (originating city) to Washington, D.C. is the financial responsibility of the participant.

PAYMENTS, REFUNDS AND CANCELLATION • Participants must understand and follow all enrollment, payment and cancellations policies and deadlines. Meeting the required payment and cancellation deadlines are necessary to secure transportation and accommodations for participants. Intention to cancel must be done so in a signed letter and received in the Washington Workshops office before the established deadlines.

ITINERARY CHANGES • Although changes are not expected some activities or program days may be adjusted or modified due to availability or schedule conflicts.

ENROLLMENT, PAYMENT AND CANCELLATION DEADLINES

May 23, 2009 - Deadline to submit enrollment form and deposit. Cancellation permitted with loss of deposit. June 6, 2009 - Deadline to pay full tuition. Cancellation permitted with loss of one half of tuition paid.

USE OF QUOTES, VIDEO AND PHOTOGRAPHY •

Washington Workshops reserves the right to use photographs, video or participant quotes (written and spoken) from the program to be used for promotional or training purposes.

RESPONSIBILITY • The Washington Workshops Foundation, its partnering tour operators and staff shall not be held liable or responsible for (A) any damages to or loss of property during the seminar; and (B) any illness, accident, dismemberment or death during the seminar. The participant waves any claims against The Washington Workshops Foundation, its staff and partnering tour operators for any such damage or loss.

SEMINAR STANDARDS • Each participant and their parent or legal guardian must agree to the following disclaimer upon admittance to the program: I understand that the Washington Workshops Congressional Seminar is an academic program and the highest level of behavior is required and expected. I have fully read, understand and agree to and will sign the included Seminar Standards document and return to the Washington Workshops Foundation office at the start of the seminar. I fully understand that violation of Seminar Standards may result in my removal from the program and that all costs associated with removal or separation from the group will be my and/or my parent or guardian's financial responsibility. Seminar Standards are posted on our website at www.workshops.org or contact our office at 1-800-368-5688 to have a copy mailed to you.