



THE WASHINGTON WORKSHOPS FOUNDATION IS PROUD TO PRESENT THE
CONGRESSIONAL SEMINAR
WASHINGTON, D.C. • SEMINAR STANDARDS

As a Washington Workshop Foundation Seminar participant, there are several rules and regulations that must be respected in order to ensure a safe and rewarding experience for all, and we expect OUTSTANDING BEHAVIOR.

1. LISTEN AND FOLLOW ALL DIRECTIONS AND ANNOUNCEMENTS GIVEN BY STAFF DURING THE WEEK.

- The Washington Workshops Staff is accountable for you at all times.
- Respect is imperative. The staff will be sharing valuable information throughout the week.

2. QUIET HOURS ARE 10:30PM – 8:00AM.

- You will be sharing the site with fellow students, staff, and other programs. Please respect your residence hall community.
- During quiet hours, excessive noise should not be heard in the hallways or neighboring rooms.

3. CURFEW IS 11:00PM.

- At curfew each participant must be in his or her respective room.
- Staff will perform a bed check at this time to verify your presence as well as answer any questions you may have.
- Curfew will be strictly enforced.
- Students are not allowed to be inside the room of another student who is of the opposite sex at anytime during the seminar.

4. NO ALCOHOL OR ILLEGAL DRUG USE. THIS IS ABSOLUTELY PROHIBITED AT ALL TIMES DURING YOUR STAY WITH THE PROGRAM.

- No smoking.
- No psychological or sexual harassment either verbal or physical of your fellow students or staff will ever be tolerated in any form or instance.
- Any violation will lead to your immediate expulsion.

5. PROPER BEHAVIOR IS MANDATORY AT ALL TIMES.

- No gum chewing.
- No hats, visors or bandannas (except in lounge areas at night).
- Dress according to dress code at all times - no revealing clothing, shoulders covered.
- Quiet, Respect and Dignity for all speakers.
- You are responsible for your actions and personal belongings.
- Proper Bus Behavior will include: Remain seated at all times. No kneeling on seats. No eating or drinking on bus.
- Students may not show physical displays of affection during the seminar. Sitting together, handholding and dancing together may be tolerated only at the appropriate places and times.

6. CELL PHONE AND ELECTRONICS USE: WE EXPECT THAT STUDENTS RESPECT THE SAME RULES THAT SCHOOLS HAVE REGARDING ELECTRONIC DEVICES, ESPECIALLY CELL PHONES AND IPODS/MP3 PLAYERS.

- You should turn phones and iPods off during all seminar activities and make calls or use them only during meals and evening free time.
- You are also not to utilize text messaging, games, or web surfing features.
- After formal warning, a second offense will result in confiscation of the device until departure.
- Any inappropriate or offensive material viewed, stored, or played (and other such transgressions) during the seminar will result in severe disciplinary action for anyone in possession or who views or shares such material.
- Earphones or ear buds may not be worn during seminar activities, including while on the bus.

7. PUNCTUALITY AND ATTENDANCE

- All scheduled appointments are required.
- Please be considerate of all participants. Your tardiness will delay our activities.

8. NO STUDENT MAY LEAVE THE GROUP.

- Meeting with friends or relatives is not permitted without prior written permission from a parent or guardian.
- You may not leave designated areas on your own unless accompanied or authorized by a staff member.
- No use of the Metro is permitted.

9. YOU MUST HAVE YOUR NAMETAG AT ALL TIMES.

- This is your means of identification for the week and your meal ticket.
- On the back of each nametag are emergency contact numbers.
- If lost please contact a staff member as soon as possible.

THE FOLLOWING PENALTIES WILL BE IN EFFECT:

- 1st violation will lead to a stern warning.
- 2nd violation will lead to the student spending the next day with The Staff.
- 3rd violation will lead to loss of privileges and that student may miss an event.
- Further violations or serious violations can lead to expulsion from the program.